



CITY OF EL LAGO

AGENDA
CITY COUNCIL MEETING
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586
MAY 1, 2019
7:00 P.M.

NOTICE is hereby given of a Regular Meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held on May 1, 2019, at 7:00 p.m. at: City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the following numbered items.

1. Call to Order

2. Invocation and/or Pledge of Allegiance

3. Declaration of a Quorum

3.1. *Announce Absent Members of Council*

4. Citizen Comments

Citizens are invited & encouraged to speak for up to three (3) minutes on matters relating to the city and/or its Government.

5. City Official, Board, Commission, Committee, & City Service Report

5.1. *Floodplain Administrator Report on CRS Program*

6. Councilmembers' Reports

6.1. *Liaison Status Reports from Councilperson Kuehnel*

6.1.1. *Utilities (Electric, Gas, & Cable)*

6.1.2. *HGAC*

6.2. *Liaison Status Reports from Councilperson Clark*

6.2.1. *Fire Department*

6.2.2. *EMS*

6.2.3. *Emergency Management*

6.2.4. *Solid Waste & Recycling*

6.3. *Liaison Status Reports from Mayor Pro Tem Vernon*

6.3.1. *Bathrooms in McNair Park*

6.3.2. *LPD Commission*

6.3.3. *WCID #50*

6.4. *Liaison Status Reports from Councilperson Tave*

6.4.1. *Mobility*

6.4.2. *HCFC*

6.4.3. *Parks Board*

6.5. *Liaison Status Reports from Councilperson Michalak*

6.5.1. *Financial*

6.5.2. *Website Committee*

6.5.3. *IT*

7. Mayor's Reports

7.1. *PIA Requests Statement*

7.2. *CCISD Town Hall Meeting May 22*

7.3. *Update on The Landing Property*

8. Consent Agenda

8.1. *Check Detail*

9. Old Business

9.1. *Read and Approve ORD 457 to update the City's established emergency management program*

10. New Business

- 10.1. *FY17 Audit Report*
- 10.2. *Discussion of 2nd quarterly financial report*
- 10.3. *Preview of the City's website redesign (Michalak)*
- 10.4. *Discuss/Action to approve ORD 458 Amending ORD 448, Adopting changes to the City of El Lago City Council Rules of Procedure*
- 10.5. *Discuss/Action to approve bid from CRC for street leveling (Vernon)*
- 10.6. *Discuss/Action to Approve annual agreement with Marathon Fitness for quarterly fitness center maintenance*

11. Future Agenda Item Requests

May 15

- Canvass Election
- Mayor Pro Tem appointment
- Council liaison appointments
- Ombudsman
- Building Permit Ordinance Update

June

- Tom Merchant Report
- Board appointments

July

- 3rd Quarter Budget Report
- 3rd Quarter Investment Report
- IT Contract

Not Scheduled

- FY18 Audit Report
- 98 Lakeshore Roof
- Communication Policy
- Budget FY20
- City Treasurer appointment
- 5 year spend plan
- AV amp replacement
- Helicopter Pad Permit

12. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951. The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government), §551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development), §551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).

I certify that a copy of this notice of the City Council Meeting for April 17, 2019 was posted at City Hall, 411 Tallowood Drive, El Lago, Texas, by April 14, 2019 at 5:00 P.M.

Jeannie Kubricht, City Secretary



Master List of Community Rating System (CRS) Activities and Elements

300 Series: Public Information Activities

310 (Elevation Certificates)

		Max	Page
a	EC	Elevation Certificates after CRS application	38 310-12
b	ECPO	Elevation Certificate on post-FIRM buildings	48 310-13
c	ECPR	Elevation Certificate on pre-FIRM buildings	30 310-15

320 (Map Information Service)

a	MI1	Providing insurance information from FIRM	30 320-8
b	MI2	LiMWA/floodway info/CBRS area	20 320-10
c	MI3	Other flood problems not shown on FIRM	20 320-11
d	MI4	Flood depth data	20 320-11
e	MI5	Special flood-related hazards	20 320-13
f	MI6	Historical/repetitive flood information	20 320-14
g	MI7	Natural floodplain functions	20 320-15

330 (Outreach Projects)

a	OP	Outreach projects	200 330-6
b	FRP	Flood response preparations	50 330-9
c	PPI	Program for Public Information bonus	N/A 330-14
d	STK	Stakeholder bonus	50 330-20

340 (Hazard Disclosure)

a	DFH	Real estate agent disclosure of SFHA	35 340-3
b	ODR	Other disclosure requirements	25 340-5
c	REB	Real estate brochure	12 340-7
d	DOH	Disclosure of other hazards	8 340-10

350 (Flood Protection Information)

a	LIB	Library	10 350-3
b	LPD	Locally pertinent documents in the library	10 350-5
c	WEB	Website	105 350-7

360 (Flood Protection Assistance)

a	PPA	Property protection advice	40 360-4
b	PPV	Advice after a site visit	45 360-6
c	FAA	Financial assistance advice	15 360-7
d	TNG	Training	10 360-10

370 (Flood Insurance Promotion)

a	FIA	Flood insurance assessment	15 370-3
b	CP	Coverage plan	15 370-6
c	CPI	Plan implementation	60 370-9
d	TA	Technical assistance	20 370-12

400 Series: Mapping and Regulations

410 (Floodplain Mapping)

a	NS	New study	350 410-8
b	LEV	Leverage	N/A 410-14
c	SR	State review	60 410-16
d	HSS	Higher study standards	200 410-18
e	FWS	Floodway standard	140 410-21
f	MAPSH	Special hazards mapping	100 410-24

420 (Open Space Preservation)

a	OSP	Preserved open space	1,450 420-3
b	DR	Deed restriction	50 420-12
c	NFOS	Natural functions open space	350 420-14
d	SHOS	Special hazards open space	150 420-19
e	CEOS	Coastal erosion open space	750 420-20
f	OSI	Open space incentives	250 420-21
g	LZ	Low density zoning	600 420-28
h	NSP	Natural shoreline protection	120 420-30

430 (Higher Regulatory Standards)

a	DL	Development limitations	1,330 430-6
b	FRB	Freeboard	500 430-11
c	FDN	Foundation protection	80 430-16
d	CSI	Cumulative substantial improvements	90 430-18
e	LSI	Lower substantial improvements	20 430-19
f	PCF	Protection of critical facilities	80 430-21
g	ENL	Enclosure limits	240 430-23
h	BC	Building code	100 430-26
i	LDP	Local drainage protection	120 430-30
j	MHP	Manufactured home park	15 430-31
k	CAZ	Coastal A Zone regulations	500 430-32
l	SHR	Special hazards regulations	100 430-38
m	TSR	Tsunami hazard regulations	50 430-46
n	CER	Coastal erosion regulations	370 430-48
o	OHS	Other higher standards	100 430-52
p	SMS	State-mandated standards	20 430-53
q	RA	Regulations administration	67 430-55



Master List of Community Rating System (CRS) Activities and Elements

400 Series: Mapping and Regulations

440 (Flood Data Maintenance)

			Max	Page
a	AMD	Additional map data	160	440-3
b	FM	FIRM maintenance	15	440-8
c	BMM	Benchmark maintenance	27	440-9
d	EDM	Erosion data maintenance	20	440-13

450 (Stormwater Management)

a	SMR	Stormwater management regulations	380	450-4
b	WMP	Watershed master plan	315	450-14
c	ESC	Erosion and sedimentation control	40	450-19
d	WQ	Water quality regulations	20	450-20

500 Series: Flood Damage Reduction Activities

510 (Floodplain Management Planning)

a	FPM	Floodplain management planning	382	510-4
b	RLAA	Repetitive loss area analysis	140	510-29
c	NFP	Natural floodplain functions plan	100	510-35

520 (Acquisition and Relocation)

All	All	Acquisition and relocation of buildings	2,250	520-4
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530 (Flood Protection)

	PB(R)	Retrofitted buildings	1,600	530-2
	PB(S)	Structural flood control & drainage projects	1,000	530-2

540 (Drainage System Maintenance)

a	CDR	Channel debris removal	200	540-5
b	PSM	Problem site maintenance	50	540-11
c	CIP	Capital improvements program	70	540-13
d	SDR	Stream dumping regulations	30	540-16
e	SBM	Storage basin maintenance	120	540-18

600 Series: Warning and Response

610 (Flood Warning and Response)

			Max	Page
a	FTR	Flood threat recognition system	75	610-8
b	EWD	Emergency warning dissemination	75	610-11
c	FRO	Flood response operations plan	115	610-15
d	CFP	Critical facilities planning	75	610-19
e	SRC	StormReady community	25	610-21
f	TRC	TsunamiReady community	30	610-22

620 (Levees)

a	LM	Levee maintenance	95	620-7
b	LFR	Levee failure threat recognition	30	620-10
c	LFW	Levee failure warning	50	620-12
d	LFO	Levee failure response operations	30	620-14
e	LCF	Levee failure critical facilities	30	620-17

630 (Dams)

a	SDS	State dam safety program	45	630-5
b	DFR	Dam failure threat recognition	30	630-6
c	DFW	Dam failure warning	35	630-8
d	DFO	Dam failure response operations	30	630-11
e	DCF	Dam failure critical facilities	20	630-12



FEMA

Fact Sheet

Federal Insurance and Mitigation Administration

Community Rating System

June 2017

The National Flood Insurance Program (NFIP) Community Rating System (CRS) was implemented in 1990 as a voluntary program for recognizing and encouraging community floodplain management activities exceeding the minimum NFIP standards. Any community in full compliance with the minimum NFIP floodplain management requirements may apply to join the CRS.

1,444 Communities Participate in the CRS

Nearly 3.6 million policyholders in 1,444 communities participate in the CRS by implementing local mitigation, floodplain management, and outreach activities that exceed the minimum NFIP requirements.

Under the CRS, flood insurance premium rates are discounted to reward community actions that meet the three goals of the CRS, which are: (1) reduce flood damage to insurable property; (2) strengthen and support the insurance aspects of the NFIP; and (3) encourage a comprehensive approach to floodplain management.

Although CRS communities represent only 5 percent of the over 22,000 communities participating in the NFIP, more than 69 percent of all flood insurance policies are written in CRS communities.

CRS Classes

The CRS uses a Class rating system that is similar to fire insurance rating to determine flood insurance premium reductions for residents. CRS Classes* are rated from 9 to 1. Today, most communities enter the program at a CRS Class 9 or Class 8 rating, which entitles residents in Special Flood Hazard Areas (SFHAs) to a 5 percent discount on their flood insurance premiums for a Class 9 or a 10 percent discount for Class 8. As a community engages in additional mitigation activities, its residents become eligible for increased NFIP policy premium discounts. Each CRS Class improvement produces a 5 percent greater discount on flood insurance premiums for properties in the SFHA.

* CRS Class changes occur on May 1 and October 1 of each year. The data contained in this fact sheet were current through May 2017.

Best of the Best

Seven communities occupy the highest levels of the CRS. Each built a floodplain management program tailored to its own particular hazards, character, and goals. Under these programs, each community carries out numerous and varied activities, many of which are credited by the CRS. The average discount in policyholder premiums varies according to a community's CRS Class and the average amount of insurance coverage in place.

- **Roseville, California** was the first to reach the highest CRS rating (Class 1). Floods in 1995 spurred Roseville to strengthen its floodplain management program. Today the City earns points for almost all CRS-creditable activities. The average premium discount for policies in the Special Flood Hazard Area (SFHA) is \$963.
- Comprehensive planning has been a key to **Tulsa, Oklahoma** in reducing flood damage from the dozens of creeks within its jurisdiction. The City (Class 2) has cleared more than 900 buildings from its floodplains. The average SFHA premium discount is \$709.
- **King County, Washington** (Class 2) has preserved more than 100,000 acres of floodplain open space and receives additional CRS credit for maintaining it in a natural state. The average premium discount in the SFHA is \$722.
- **Pierce County, Washington** (Class 2) maintains over 80 miles of river levees. The County mails informational brochures to all floodplain residents each year. The average premium discount in the SFHA is \$846.
- **Fort Collins, Colorado** (Class 2) uses diverse approaches to keep its large student population informed. Identifying and protecting critical facilities and continually improving its GIS system help the city maintain its exemplary program. The average premium discount in the SFHA is \$703.
- **Sacramento County, California**, has steadily improved its rating since joining the CRS in 1992. Now a Class 2, the County's more significant activities are diligent public outreach on protecting waterways, purchasing flood insurance, and preparing for floods. The average premium discount in the SFHA is \$395.
- **Thurston County, Washington**, has a history of planning for hazard mitigation, watershed protection, and open space. Combining that with strict development standards and stormwater management has helped the County achieve Class 2. The average premium discount in the SFHA is \$577.

"FEMA's mission is to support our citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards."

CRS Credit

A community accrues points to improve its CRS Class rating and receive increasingly higher discounts. Points are awarded for engaging in any of 19 creditable activities, organized under four categories:

- Public information
- Mapping and regulations
- Flood damage reduction
- Warning and response.

Formulas and adjustment factors are used to calculate credit points for each activity.

The communities listed below are among those that have qualified for the greatest premium discounts:

Class 1: Roseville, California

Class 2: Sacramento County, California
Fort Collins, Colorado
Tulsa, Oklahoma
King County, Washington
Pierce County, Washington
Thurston County, Washington

Class 3: Louisville–Jefferson County, Kentucky
Ocala, Florida

Class 4: Charlotte, North Carolina
Palm Coast, Florida
Charleston County, South Carolina
Maricopa County, Arizona

Benefits of the CRS

Lower cost flood insurance rates are only one of the rewards a community receives from participating in the CRS. Other benefits include:

- Citizens and property owners in CRS communities have increased opportunities to learn about risk, evaluate their individual vulnerabilities, and take action to protect themselves, as well as their homes and businesses.
- CRS floodplain management activities provide enhanced public safety, reduced damage to property and public infrastructure, and avoidance of economic disruption and loss.
- Communities can evaluate the effectiveness of their flood programs against a nationally recognized benchmark.

- Technical assistance in designing and implementing some activities is available to community officials at no charge.
- CRS communities have incentives to maintain and improve their flood programs over time.

How to Apply

To apply for CRS participation, a community must initially inform the Federal Emergency Management Agency (FEMA) Regional Office of its interest in applying to the CRS and will eventually submit a CRS application, along with documentation that shows it is implementing the activities for which credit is requested. The application is submitted to the Insurance Services Office, Inc. (ISO)/CRS Specialist. ISO works on behalf of FEMA and insurance companies to review CRS applications, verify communities' credit points, and perform program improvement tasks.

A community's activities and performance are reviewed during a verification visit. FEMA establishes the credit to be granted and notifies the community, the State, insurance companies, and other appropriate parties.

Each year, the community must verify that it is continuing to perform the activities that are being credited by the CRS by submitting an annual recertification. In addition, a community can continue to improve its Class rating by undertaking new mitigation and floodplain management activities that earn even more points.

CRS Training

CRS Specialists are available to assist community officials in applying to the program and in designing, implementing, and documenting the activities that earn even greater premium discounts. A week-long CRS course for local officials is offered free at FEMA's Emergency Management Institute (EMI) on the National Emergency Training Center campus in Emmitsburg, Maryland, and can be field deployed in interested states. A series of webinars is offered throughout the year.

For More Information

A list of resources is available at the CRS website: www.fema.gov/national-flood-insurance-program-community-rating-system. For more information about the CRS or to obtain the CRS application, contact the Insurance Services Office by phone at (317) 848-2898 or by e-mail at nfipcrs@iso.com.

City of El Lago
Check Detail
 April 18 through May 1, 2019

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -...	ACH2...	04/30/2019	Clark, Darin-VENDOR	Honoraria- Council Position 3 April 2019	10102 · General Funds	
Bill	2019-...	04/30/2019		Honoraria- Council Position 3 April 2019	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill Pmt -...	ACH2...	04/30/2019	Corbin, Jeff- LPD Com.	LPD Commissioners Honoraria- April	10102 · General Funds	
Bill	2019-...	04/30/2019		LPD Commissioners Honoraria- April	76000 · BOARD & COM...	(25.00)
TOTAL						(25.00)
Bill Pmt -...	ACH2...	04/30/2019	O'Brien, Michael	LPD Commissioners Honoraria- April	10102 · General Funds	
Bill	2019-...	04/30/2019		LPD Commissioners Honoraria- April	76000 · BOARD & COM...	(25.00)
TOTAL						(25.00)
Bill Pmt -...	ACH2...	04/30/2019	O'Donel, Robert	LPD Commissioners Honoraria- April	10102 · General Funds	
Bill	2019-...	04/30/2019		LPD Commissioners Honoraria- April	76000 · BOARD & COM...	(25.00)
TOTAL						(25.00)
Bill Pmt -...	ACH2...	04/30/2019	Skelton, John	Mayor Honoraria for April 2019	10102 · General Funds	
Bill	2019-...	04/30/2019		Mayor Honoraria for April 2019	70600 · Honoraria	(150.00)
TOTAL						(150.00)
Bill Pmt -...	ACH2...	04/30/2019	Tave, Jeff	Honoraria - Council Position 1 April 2019	10102 · General Funds	
Bill	2019-...	04/30/2019		Honoraria - Council Position 1 April 2019	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill Pmt -...	ACH2...	04/30/2019	Vernon, Ann	Honoraria - Council Position 5 April 2019	10102 · General Funds	
Bill	2019-...	04/30/2019		Honoraria - Council Position 5 April 2019	70600 · Honoraria	(50.00)
TOTAL						(50.00)

City of El Lago
Check Detail
 April 18 through May 1, 2019

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -...	ACH2...	05/01/2019	Lakeview Police Department	MAY FY2019 payment	10102 · General Funds	
Bill	2019-...	05/01/2019		MAY FY2019 payment	75100 · Police Department	(70,605.81)
TOTAL						(70,605.81)
Bill Pmt -...	10534	04/19/2019	Comptroller of Public Accounts	2nd Quarter State Criminal Costs & Fees	10102 · General Funds	
Bill	2019-...	03/31/2019		2nd Quarter State Criminal Costs & Fees	74710 · Court Tax- State	(8,905.47)
TOTAL						(8,905.47)
Bill Pmt -...	10535	04/22/2019	American Sports and Concrete	Resurface tennis courts and practice area	10102 · General Funds	
Bill	19022...	04/22/2019		Completion of Resurfacing Double Tennis Courts	79904 · Tennis Courts R...	(8,600.00)
				Completion of Resurfacing Single Tennis Court	79904 · Tennis Courts R...	(5,400.00)
				Completion of Quick Start Lines (3)	79904 · Tennis Courts R...	(900.00)
				Completion of Fence Gates and Plate	79904 · Tennis Courts R...	(1,850.00)
TOTAL						(16,750.00)
Bill Pmt -...	10536	04/26/2019	Calderon, JR. Eddie	Annual Prosecutor Training	10102 · General Funds	
Bill	2019-...	02/16/2019		Annual Prosecutor Training/2019	74300 · Court Training	(100.00)
TOTAL						(100.00)
Bill Pmt -...	10537	04/26/2019	Comcast	8777-70-112-0104051-98 Lakeshore	10102 · General Funds	
Bill	2019-...	04/14/2019		computer @ 98 Lakeshore - March-April 2019	71903 · Computer Utilitie...	(69.95)
				Telephone @ 98 Lakeshore - March-April 2019	71300 · Telephone	(104.80)
TOTAL						(174.75)
Bill Pmt -...	10538	04/26/2019	GreatAmerica Financial Services	Standard Payment	10102 · General Funds	
Bill	24634...	04/15/2019		Standard Payment	71600 · Office Supplies	(150.39)
TOTAL						(150.39)

City of El Lago
Check Detail
 April 18 through May 1, 2019

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -...	10539	04/26/2019	Hendricks, Chris	BAILIFF FEE FOR EL LAGO MUNICIPAL COURT	10102 · General Funds	
Bill	2019-...	04/16/2019		BAILIFF FEE FOR EL LAGO MUNICIPAL COURT	74410 · Bailiff Services	(75.00)
TOTAL						(75.00)
Bill Pmt -...	10540	04/26/2019	Franklin Legal Publishing	City of El Lago Code of Ordinances binder, cus...	10102 · General Funds	
Bill	2006268	04/22/2019		City of El Lago Code of Ordinances binder, custo...	71100 · Legal	(150.00)
TOTAL						(150.00)
Bill Pmt -...	10541	04/26/2019	J Fryday Consulting, LLC	Monthly building inpection fee	10102 · General Funds	
Bill	2019-...	04/23/2019		Monthly building inpection fee	72000 · Building Inspecti...	(1,200.00)
TOTAL						(1,200.00)
Bill Pmt -...	10542	04/26/2019	Seabrook Volunteer Fire Dept.	March FY2019 payment	10102 · General Funds	
Bill	2019-...	04/26/2019		March FY2019 payment	75300 · Fire Department	(12,859.18)
TOTAL						(12,859.18)
Bill Pmt -...	10543	04/26/2019	Nassau Bay, City of	Monthly EMS services- April	10102 · General Funds	
Bill	2019-...	04/26/2019		Monthly EMS services- April	73300 · Emergency Medi...	(2,500.00)
TOTAL						(2,500.00)
Bill Pmt -...	10544	04/26/2019	AmeriWaste, Inc.	Recycling for May	10102 · General Funds	
Bill	124125	05/01/2019		Recycling for May 1708 Les Tally, El Lago TX 77586	73210 · Recycling	(105.88)
TOTAL						(105.88)
Bill Pmt -...	10545	04/26/2019	Accu-Tech Plus	APRIL INVOICE FOR ACCU-TECH	10102 · General Funds	
Bill	24521	04/23/2019		APRIL INVOICE FOR ACCU-TECH	71600 · Office Supplies	(50.00)
TOTAL						(50.00)

**City of El Lago
Check Detail
April 18 through May 1, 2019**

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -...	10546	04/26/2019	Election Systems & Software	2019 Ballots	10102 · General Funds	
Bill	1085315	04/12/2019		Election Day Ballots	71800 · Elections	(203.00)
				Coding Ballots	71800 · Elections	(1.45)
				Sample Ballots	71800 · Elections	(1.45)
				Test Ballots	71800 · Elections	(1.45)
				Admin Collection Surcharge	71800 · Elections	(16.00)
				Shipping and Handling	71800 · Elections	(15.40)
TOTAL						(238.75)
Bill Pmt -...	10547	04/26/2019	Cooper, Denise Zara	Fitness Class Instructor Fees for the Period: A...	10102 · General Funds	
Bill	2019-...	04/26/2019		Fitness Class Instructor Fees for the Period: APRI...	77600 · Fitness Class Ex...	(540.00)
TOTAL						(540.00)
Bill Pmt -...	10548	04/26/2019	Poel, Corinne	Yoga Class Instruction Period - APRIL, 9 CLAS...	10102 · General Funds	
Bill	2019-...	04/26/2019		Yoga Class Instruction Period - APRIL, 9 CLASSES	77600 · Fitness Class Ex...	(270.00)
TOTAL						(270.00)

ORDINANCE NO. 457

AN ORDINANCE ESTABLISHING A PROGRAM RESPONSE AND RECOVERY PHASES OF COMPREHENSIVE EMERGENCY MANAGEMENT; ACKNOWLEDGING THE OFFICE OF EMERGENCY MANAGEMENT DIRECTOR; AUTHORIZING THE APPOINTMENT OF AN EMERGENCY MANAGEMENT COORDINATOR; AND PROVIDING FOR THE DUTIES AND RESPONSIBILITIES OF THOSE OFFICES; IDENTIFYING AN OPERATIONAL ORGANIZATION; GRANTING NECESSARY POWERS TO COPE WITH ALL PHASES OF EMERGENCY MANAGEMENT WHICH THREATEN LIFE AND PROPERTY IN THE CITY OF EL LAGO; AUTHORIZING COOPERATIVE AND MUTUAL AID AGREEMENTS FOR RELIEF WORK BETWEEN THIS AND OTHER CITIES OR COUNTIES AND FOR RELATED PURPOSES.

WHEREAS, the City Council of the City of El Lago finds that the identification of potential hazards and the prevention or mitigation of their effects must be an on-going concern of the City if the lives and property of the populace are to be protected; and

WHEREAS, the City Council hereby declares that the preparation of a Comprehensive Emergency Management plan, and the means for its implementation, for the protection of lives and property of lives and property in the City of El Lago from natural or man-caused disasters or threat thereof is immediately essential; and

WHEREAS, the City Council further finds that in times of disasters which may imperil the safety of the inhabitants of the City, or their property, it becomes necessary to effectuate and place into operation the preconceived plans and preparations with a minimum of delay; and

WHEREAS, the City Council finds, therefore, that the preparation and implementation of such plans are now imperative; BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO:

Section 1. ORGANIZATION

There exists the office of Emergency Management Director of the City of El Lago, which shall be held by the Mayor in accordance with State law.

- (a) An Emergency Management Coordinator may be appointed by and serve at the pleasure of the Director;
- (b) The Director shall be responsible for a program of comprehensive emergency management within the City and for carrying out the duties and responsibilities set forth in this ordinance. He/she may delegate authority for execution shall remain with the Director.
- (c) The operational Emergency Management organization of the City of El Lago shall consist of the officers and employees of the City so designated by the Director in the

emergency management plan, as well as organized volunteer groups. The functions and duties of this organization shall be distributed among such officers and employees in accordance with the terms of the Emergency Management plan.

Section 2. EMERGENCY MANAGEMENT DIRECTOR – POWERS AND DUTIES

The duties and responsibilities of the Emergency Management Director shall include the following:

- (a) Surveying actual or potential hazards that threaten life and property within the City and identifying and requiring or recommending the implementation of measures that would tend to prevent the occurrence or reduce the impact of such hazards if a disaster did occur.
- (b) Supervision of the development and approval of an emergency management plan for the City of El Lago, and shall recommend for adoption by the City Council all mutual aid arrangements deemed necessary for the implementation of such plan.
- (c) Authority to declare a local state of disaster. The declaration may not be continued or renewed for a period in excess of 7 days except by or with the consent of the City Council. Any order or proclamation declaring, continuing, or terminating a local state of disaster shall be given prompt and general publicity and shall be filed promptly with the City Secretary.
- (d) Issuance of necessary proclamations, regulations, or directives that are necessary for carrying out the purposes of this ordinance. Such proclamations, regulations, or directives shall be disseminated promptly by means calculated to bring its contents to the attention of the general public and, unless circumstances attendant on the disaster prevent or impede, promptly filed with the City Secretary.
- (e) Direction and control of the operations of the Emergency Management organization as well as the training of Emergency Management personnel.
- (f) Determination of all questions of authority and responsibility that may arise within the Emergency Management organization of the City.
- (g) Maintenance of liaison with other municipal, County, District, State, regional or federal Emergency Management organizations.
- (h) Marshaling of all necessary personnel, equipment, or supplies from any department of the City to aid in the carrying out of the provisions of the emergency management plan.
- (i) Supervision of the drafting and execution of mutual aid agreements, in cooperation with the representatives of the State and of other local political subdivisions of the

State, and the drafting and execution, if deemed desirable, of an agreement with the county in which said City is located and with other municipalities within the County, for the County-wide coordination of Emergency Management efforts.

- (j) Supervision of, and final authorization for the procurement of all necessary supplies and equipment, including acceptance of private contributions, which may be offered for the purpose of improving Emergency Management within the City.
- (k) Authorizing of agreements, after approval by the City Attorney, for use of private property for public shelter and other purposes.
- (l) Surveying the availability of existing personnel, equipment, supplies, and services which could be used during a disaster, as provided for herein.
- (m) Other requirements as specified in the Texas Disaster Act (Chapter 418 of the Government Code).

Section 3. EMERGENCY MANAGEMENT PLAN

A comprehensive Emergency Management Plan shall be developed and maintained in a current state. The plan shall set forth the form of the organization; establish and designate divisions and functions; assign responsibilities, tasks, duties, and powers; and designate officers and employees to carry out the provisions of this ordinance. As provided by State law, the plan shall follow the standards and criteria established by the State Division of Emergency Management of the State of Texas. Insofar as possible, the form of organization, titles, and terminology shall conform to the recommendations of the State Division of Emergency Management. When approved, it shall be the duty of all departments and agencies to perform the functions assigned by the plan and to maintain their portion of the plan in a current state of readiness at all times. The emergency management plan shall be considered supplementary to this ordinance and have the effect of law during the time of a disaster.

Section 4. INTER-JURISDICTIONAL PROGRAM

The Mayor is hereby authorized to join with the County Judge of the County of Harris and the Mayors of the other cities in said County in the formation of an inter-jurisdictional emergency management program for the County of Harris, and shall have the authority to cooperate in the preparation of an inter-jurisdictional emergency management plan and in the appointment of a joint Emergency Management Coordinator, as well as all powers necessary to participate in a County-wide program of emergency management insofar as said program may affect the City of El Lago.

Section 5. OVERRIDE

At all times when the orders, rules, and regulations made and promulgated pursuant to this ordinance shall be in effect, they shall supersede and override all existing ordinances, orders, rules, and regulations insofar as the latter may be inconsistent therewith.

Section 6. LIABILITY

This ordinance is an exercise by the City of its governmental functions for the protection of the public peace, health, and safety and the City of El Lago, the agents and representatives of said City, any individual, receiver, firm, partnership, corporation, association, or trustee, and any of the agents thereof, in good faith carrying out, complying with or attempting to comply with, any order, rule, or regulation promulgated pursuant to the provisions of this ordinance shall, to the extent permitted by Texas and federal law as amended, be protected from liability for any damage sustained to persons as the result of said activity.

Section 7. COMMITMENT OF FUNDS

No person shall have the right to expend any public funds of the City in carrying out any Emergency Management activity authorized by this ordinance without prior approval by the City Council, nor shall any person have any right to bind the City by contract, agreement, or otherwise without prior and specific approval of the City Council unless during a declared disaster. During a declared disaster, the Mayor may expend and/or commit public funds of the City when deemed prudent and necessary for the protection of health, life, or property.

Section 8. OFFENSES; PENALTIES

- (a) It shall be unlawful for any person willfully to obstruct, hinder, or delay any member of the Emergency Management organization in the enforcement of any rule or regulation issued pursuant to this ordinance.
- (b) It shall likewise be unlawful for any person to wear, carry, or display any emblem, insignia, or any other means of identification as a member of the Emergency Management organization of the City of El Lago, unless authority to do so has been granted to such person by the proper officials.
- (c) Convictions for violations of the provisions of this ordinance shall be punishable by fine not to exceed one thousand dollars (\$1,000.00), or such maximum amount as is set by section 418.173(b) of the Texas Government Code, as amended.

Section 9. SEVERABILITY

If any portion of this ordinance shall, for any reason, be declared invalid such, invalidity shall not affect the remaining provisions thereof.

Section 10. LIMITATIONS

This ordinance shall not be construed so as to conflict with any State or Federal statute or with any military or naval order, rule, or regulation.

Section 11. REPEALER

All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

READ AND APPROVED on first reading this the _____ day of _____, 20__.

READ AND APPROVED AND ADOPTED on second reading this the ____ day of ____, 20__.

John Skelton, Mayor
City of El Lago, Texas

ATTEST:

Jeannie Kubricht, City Secretary

ORDINANCE NO. 458

AN ORDINANCE AMENDING ORDINANCE 448, ADOPTING CHANGES TO THE CITY OF EL LAGO'S CITY COUNCIL RULES OF PROCEDURE; MAKING CERTAIN FINDINGS; AND PROVIDING FOR SEVERABILITY.

WHEREAS; on November 6, 2017, the City Council of the City of El Lago adopted Ordinance 448, setting certain City Council Rules and Procedures in place in accordance with the Texas Local Government Code Section 22.038 (c); and

WHEREAS, the terms of the City of El Lago City Council Rules of Procedure as stated in Article 5 (C), require that the document in full be reviewed by the City Council annually; and

WHEREAS, upon review, the City Council has determined that certain changes and additions should be incorporated within the document.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:

Section 1. Findings

The findings contained in the preamble to this Ordinance are determined to be true and correct and are hereby adopted as a part of the Ordinance.

Section 2.

The City of El Lago City Council Rules of Procedure as contained and attached to this Ordinance and incorporated herein as though set out in full is hereby approved and adopted.

Section 3.

In the event that any provision, section, subsection, sentence, clause, or phrase of this Ordinance or the attached City of El Lago City Council Rules of Procedure be held unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance and The Rules of Procedure shall not be affected thereby, and shall contain to be in full force and effect, and all provisions of this Ordinance and the attached City Council Rules of Procedure are declared to be severable for that purpose.

PASSED, APPROVED AND ADOPTED this the 1st day of May, 2019.

ATTEST:

John Skelton, Mayor
City of El Lago, Texas

Jeannie Kubricht, City Secretary
City of El Lago, Texas



Marathon Fitness

Preventive Maintenance Agreement

City of El Lago
98 Lakeshore Drive
El Lago, TX 77586

In addition to providing quality new products, Marathon Fitness provides preventative maintenance services to help maintain the longevity of our clients existing fitness products. Marathon Fitness provides monthly, bi-monthly and quarterly preventative maintenance programs to inspect, test and recommend needed repairs or machine upgrades. Beginning on May 2019, a Marathon Fitness service representative will visit your facility 4 times per year during the contract period to perform preventative maintenance for a fee of \$250.00 per visit based upon an annual commitment of \$1000.00 per year. The term of this agreement will begin on the agreed upon date and will continue for a period of one year. Thereafter, this agreement will automatically renew for successive one-year periods. Any changes to the price will need to be mutually agreed upon in writing prior to both the owner and client. Examples of cost increases can result in a change of model and or quantity of product, and price decreases can result in a reduction of fitness equipment. Either party may terminate this agreement upon 30 days written notice to the other party.

Our service will include:

- _____ A Detailed Inspection of the equipment on the premises according to the respective manufacturer's specifications to inspect for loose, worn or broken parts. The guide rods and bearings will be lubricated as needed and as required per manufacturer's recommendations. The motor compartment of treadmills and crosstrainers will have covers removed and vacuumed. Upon completion, your Marathon Fitness service representative will make written recommendations for required repairs and/or anticipated repairs.
- _____ Any and all required parts that are not covered by the existing manufacturer's respective parts or labor warranty will be detailed in writing with estimated cost of parts and labor. No additional parts or labor will be performed without the written approval of the client.
- _____ Any additional labor to repair or service a piece of equipment, not covered under the existing manufacturers labor warranty, will be billed at the Marathon Fitness labor rate of \$75 per hour. Should any additional client visits be required to repair a piece of equipment that could not be repaired during the Preventive Maintenance visit, a trip charge will apply plus labor.

By signing below the client acknowledges and understands the terms of the agreement. Marathon Fitness is Precor and Cardio Theater factory authorized in sales and service. Please confirm the correct bill to address below for property.

BY _____ Print Name: _____

Billing Address: _____ City: _____ ST: ___ Zip: _____
PO or Reference #: _____ Phone _____