



CITY OF EL LAGO
MEETING OF THE CITY COUNCIL
411 TALLOWOOD DRIVE, EL LAGO, TEXAS 77586
MARCH 1, 2023 – 7:00 P.M.

NOTICE is hereby given of a meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held at seven o'clock (7:00) PM on March 1, 2023 at the City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the numbered items below.

AGENDA

1. Call to Order

2. Invocation and/or Pledge of Allegiance

3. Declaration of a Quorum

3.1. Announce Absent Members of Council

4. Citizen Comments

Citizens who wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on this agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with brief statements of factual information or existing policy. Citizens are limited to three (3) minutes for their comments to the City Council.

5. City Official, Board, Commission, Committee, & City Service Report

5.1. Report on Seabrook Volunteer Fire Department activity in the City with Call for Service reports for February, 2023. (Andy Gutacker)

6. Consent Agenda

- 6.1. Check Detail for checks printed from February 16, 2023 through March 1, 2023.*
- 6.2. Minutes from the Council Meeting of February 15, 2023.*

7. Mayor's Report

7.1. Mayor Findley to report on the 2023 City Celebration to be held on April 15, 2023

8. Old Business

8.1. Consider/Approve a proposal by Rob O'Donel to create two pickleball courts at the City tennis courts.

9. New Business

- 9.1. Consider/Approve an amendment to the interlocal agreement with the Lakeview Police Department.*
- 9.2. Consider/Approve Ordinance 496 canceling the May 6, 2023 election and declaring unopposed candidates elected.*

10. Move meeting into a Workshop Session to discuss the following: (no motions to be made during the workshop period)

10.1. Discuss issues related to animal control in the City and current increase in calls for loose dogs.

11. Adjourn Workshop Session and move meeting back into Regular Session

12. Future Agenda Item Requests

Scheduled

Ordinance HOT Tax – Mar. 15th
Pool Furniture Quote – Mar. 15th

Unscheduled

Resolution from A&T for support of broadband

13. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government), §551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development), §551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).

In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951.

I CERTIFY THAT A COPY OF THIS NOTICE OF THE CITY COUNCIL MEETING FOR THE DATE LISTED ABOVE WAS POSTED AT CITY HALL, 411 TALLOWOOD DRIVE, EL LAGO, TEXAS, AT LEAST 72 HOURS IN ADVANCE PER THE TEXAS OPEN MEETINGS ACT.

Rachel Lewis, City Secretary

City of El Lago
Check Detail
 February 16 through March 1, 2023

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	ACH...	02/16/2023	De Leon, A...		10102 · General...	
					70120 · Mainten...	(1,472.18)
					70120 · Mainten...	(20.74)
					70120 · Mainten...	(165.88)
					25400 · Pension ...	100.00
					70210 · Pension	(100.00)
					25400 · Pension ...	100.00
					25500 · Employe...	11.76
					71300 · Telephone	(20.00)
					25200 · FWT pa...	165.00
					70220 · Social S...	(102.84)
					25300 · FICA Pa...	102.84
					25300 · FICA Pa...	102.84
					70220 · Social S...	(24.05)
					25300 · FICA Pa...	24.05
					25300 · FICA Pa...	24.05
TOTAL						(1,275.15)
Paych...	ACH...	02/16/2023	Herrera, Ire...		10102 · General...	
					74010 · Court Cl...	(1,923.08)
					25400 · Pension ...	115.38
					25500 · Employe...	11.76
					25500 · Employe...	27.25
					25200 · FWT pa...	145.00
					70220 · Social S...	(119.23)
					25300 · FICA Pa...	119.23
					25300 · FICA Pa...	119.23
					70220 · Social S...	(27.88)
					25300 · FICA Pa...	27.88
					25300 · FICA Pa...	27.88
TOTAL						(1,476.58)
Paych...	ACH...	02/16/2023	Lewis, Rac...		10102 · General...	
					70100 · Administ...	(2,461.85)
					25400 · Pension ...	172.33
					71300 · Telephone	(20.00)
					25200 · FWT pa...	304.00
					70220 · Social S...	(152.64)
					25300 · FICA Pa...	152.64
					25300 · FICA Pa...	152.64
					70220 · Social S...	(35.70)
					25300 · FICA Pa...	35.70
					25300 · FICA Pa...	35.70
TOTAL						(1,817.18)
Paych...	ACH...	02/16/2023	Means, Der...		10102 · General...	
					70120 · Mainten...	(1,413.34)
					70120 · Mainten...	(185.36)
					70120 · Mainten...	(254.87)
					25400 · Pension ...	100.00
					71300 · Telephone	(20.00)
					25200 · FWT pa...	158.00
					70220 · Social S...	(114.93)
					25300 · FICA Pa...	114.93
					25300 · FICA Pa...	114.93
					70220 · Social S...	(26.88)

City of El Lago Check Detail February 16 through March 1, 2023

Type	Num	Date	Name	Memo	Account	Paid Amount
					25300 · FICA Pa...	26.88
					25300 · FICA Pa...	26.88
TOTAL						(1,473.76)
Paych...	ACH...	02/16/2023	Sampson, ...		10102 · General...	
					74010 · Court Cl...	(628.20)
					70220 · Social S...	(38.95)
					25300 · FICA Pa...	38.95
					25300 · FICA Pa...	38.95
					70220 · Social S...	(9.11)
					25300 · FICA Pa...	9.11
					25300 · FICA Pa...	9.11
TOTAL						(580.14)
Paych...	ACH...	02/16/2023	Simon, Nor...		10102 · General...	
					70100 · Administr...	(828.00)
					70220 · Social S...	(51.33)
					25300 · FICA Pa...	51.33
					25300 · FICA Pa...	51.33
					70220 · Social S...	(12.01)
					25300 · FICA Pa...	12.01
					25300 · FICA Pa...	12.01
TOTAL						(764.66)
Paych...	ACH...	02/16/2023	Stokes, Dia...		10102 · General...	
					70100 · Administr...	(548.52)
					25200 · FWT pa...	72.00
					70220 · Social S...	(34.00)
					25300 · FICA Pa...	34.00
					25300 · FICA Pa...	34.00
					70220 · Social S...	(7.95)
					25300 · FICA Pa...	7.95
					25300 · FICA Pa...	7.95
TOTAL						(434.57)
Liabilit...	ACH...	02/16/2023	EFTPS	74-1612666 Payroll 202...	10102 · General...	
				74-1612666 Payroll 202...	25200 · FWT pa...	(844.00)
				74-1612666 Payroll 202...	25300 · FICA Pa...	(143.58)
				74-1612666 Payroll 202...	25300 · FICA Pa...	(143.58)
				74-1612666 Payroll 202...	25300 · FICA Pa...	(613.92)
				74-1612666 Payroll 202...	25300 · FICA Pa...	(613.92)
TOTAL						(2,359.00)
Liabilit...	ACH...	02/16/2023	Mission Sq...	2023-02-16 Payroll	10102 · General...	
				2023-02-16 Payroll	25400 · Pension ...	(100.00)
				2023-02-16 Payroll	25400 · Pension ...	(487.71)
TOTAL						(587.71)

**City of El Lago
Check Detail
February 16 through March 1, 2023**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Bill P...	12612	03/01/2023	Allied Fire ...	ANNUAL FIRE ALARM ...	10102 · General...	
Bill	PAM...	02/20/2023		ANNUAL FIRE ALARM ...	70300 · Building ...	(660.00)
TOTAL						(660.00)
Bill P...	12613	03/01/2023	National P...	Pens for welcome pack...	10102 · General...	
Bill	1130...	02/09/2023		Pens for welcome packets	71600 · Office S...	(132.64)
TOTAL						(132.64)



CITY OF EL LAGO
MINUTES OF THE FEBRUARY 15, 2023
REGULAR CITY COUNCIL MEETING
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586

1. **Call to Order** Mayor Findley called the meeting to order at 7:01 PM.

2. **Invocation and/or Pledge of Allegiance** – Pledges were conducted.

3. **Declaration of a Quorum**

Present: Mayor Shawn Findley
Mayor Pro Tem Ann Vernon
Councilperson John Skelton
Councilperson Darin Clark
Councilperson Charles Parette
Councilperson Jeff Michalak

4. **Citizen Comments**

Brian Freedham of the Bay Area Houston Economic Partnership introduced himself as the new President of the organization. He discussed projects and the purpose of the organization as well.

Jeff Tave of 302 Pineview Circle questioned whether the internet and tv connections would be cut from the Fitness Center to save money. He also stated he would like to remind Council to obtain three bids for service contracts. Mayor Findley informed him Comcast would be involved in reducing cable boxes soon.

5. **Proclamations and Special Recognitions**

5.1. *Mayor to recognize City Secretary, Rachel Lewis, for earning the designation of Texas Registered Municipal Clerk.* Mayor Findley recognized City Secretary, Rachel Lewis, for obtaining her certification as a Texas Registered Municipal Clerk.

6. **City Official, Board, Commission, Committee, & City Service Report**

6.1. *Introduction of new City employee, Norma Simon* City Secretary Lewis introduced Norma Simon as the new part-time Office Assistant at City Hall.

7. **Councilpersons Reports**

7.1. *Mayor Pro Tem Vernon to report on a Movie in the Park.* Mayor Pro Tem Vernon informed Council there would be a Movie in the Park offered every month beginning March 24, 2023. She said it would be advertised using all social media outlets and the website.

8. **Consent Agenda**

8.1. *Check Detail for checks printed from February 2, 2023 through February 15, 2023.*

8.2. *Minutes from the Council Meeting of February 1, 2023.*

Hearing no objections, Mayor Findley declared the consent agenda approved.

9. **Mayor's Report**

9.1. *Mayor Findley to report on City Maintenance projects and work orders.* Mayor Findley presented a listing of January, 2023 work orders by the City Maintenance personnel. He also informed Council of several specific projects underway including the light pole painting and installation of the concrete surrounds, gather information for the purchase of new holiday street

banners and wind nets for the tennis courts, the installation of a new water fountain at McNair Park, and a repair of the controller for the splash pad.

- 9.2. *Mayor Findley to report on the status of code violation and processes.* The Mayor provided updates on properties with current code issues. 607 Seaway was cited four times and is awaiting jury trials, but the residents have cleaned up the most current code violation issues. 414 Hickory Ridge was in the permitting process and the owners were gathering cost estimates for the Floodplain Administrator to approve in order to issue a permit for remodeling. 1607 Lake Arbor does not have a current permit issued but the Mayor said he planned to contact the owner regarding his plans. Mayor Findley stated he has been in contact with the new building inspection service providers and will hear back soon as to a possible code enforcement plan for service. He also reported the officer at Lakeview Police Department who was trained for code enforcement had begun to address issues and issue citations.

10. New Business

- 10.1. *Consider/ Approve a proposal by Rob O'Donel to create two pickleball courts at the City tennis courts.* Rob O'Donel presented a proposal for creating two pickleball courts on the third tennis court. It included costs for striping and equipment. The proposal is attached. Mayor Pro Tem Vernon made a motion to postpone until the next meeting and there was a second from Councilperson Clark. The vote to postpone was unanimous.

11. Move meeting into a Workshop Session to discuss the following: (no motions to be made during the workshop period) The Mayor moved the meeting into a workshop session at 7:40 PM.

- 11.1. *Discuss issues related to animal control in the City and current increase in calls for loose dogs.* Council discussed ideas for agreements for kenneling and education campaign ideas. Mayor Findley stated he would have the City Attorney review the ideas and will also seek costs for help with animal control from neighboring cities.

12. Adjourn Workshop Session and move meeting back into Regular Session Mayor Findley adjourned the workshop session and moved the meeting back into Regular Session at 8:13 PM.

13. Future Agenda Item Requests

Scheduled

Pool Furniture quotes – Mar. 1st

Report on status of ARPA projects – Mar. 1st

Amend interlocal agreement for LPD – Mar 1st

Mayor Findley said the postponed item for installation of pickleball courts would be set for the March 1, 2023 agenda. Councilperson Skelton said he may have a resolution in support of broadband to present at a future agenda.

14. Adjournment There being no further business, Mayor Findley adjourned the meeting at 8:16 PM.

ATTEST:

Shawn Findley
Mayor

Rachel Lewis, City Secretary

February 15, 2023

I am here tonight to present a plan and get council approval to set up 2 pickleball courts on the west tennis court (practice court).

Pickleball is a fast-growing recreational sport that can be played by people of a wide range of ages. It is similar to tennis, but the court is considerably smaller which allows more people to play the sport.

The pickleball court lines can be painted without interfering or hampering the tennis court lines. The tennis court lines, and the pickle ball lines will be different colors and are 18-24 inches separate from each other.

Pickle ball nets are portable and will not hamper anyone who wants to use the tennis court unless a group is playing pickle ball.

A few El Lago citizens request that I head this up and those citizens have volunteered to paint the pickleball lines.

We propose the city buys the paint for \$100, the portable nets (2) in the range of \$160-\$390 each and a metal box similar to the green box by the baseball field or move the green box if it is not being used to the west tennis court to store the pickle ball nets.

Total cost to the city would not exceed \$1,000, but that cost can be recouped if 25 citizens pay \$40 for tennis membership.

Additionally, the annual tennis membership dues need to be increased. \$40 a year is \$0.75 per week. My suggestion is to raise the annual tennis/pickle ball dues \$38 for a total of \$78 per year which is \$1.50 per week.

Rob O'Donel
281-728-4408
Rob@suntrac.com

ORDINANCE 496

AN ORDINANCE OF THE CITY OF EL LAGO, TEXAS DECLARING UNOPPOSED CANDIDATES FOR MAYOR AND COUNCIL MEMBER POSITIONS 1 AND 2 ELECTED TO OFFICE FOR THE MAY 6, 2023 GENERAL ELECTION; REQUIRING ISSUANCE OF A CERTIFICATE OF ELECTION TO EACH CANDIDATE.

WHEREAS, on February 1, 2023 an Order of Election was issued calling for an election on May 9, 2015 in the City of El Lago for the purpose of electing the positions of Mayor and Councilmembers, Positions 1 and 2; and

WHEREAS, no proposition or measure was ordered to be placed on the ballot other than the election of Mayor and Councilmembers, Positions 1 and 2; no opposed race appeared on the ballot; and no candidates' name was placed on a list of write-in candidates for any office under applicable law; and

WHEREAS, the Texas Election Code, Chapter 2, Subchapter C provides for the cancellation of certain elections; and

WHEREAS, the City Secretary in accordance with Texas Election Code has given Certification of Unopposed Candidates stating that no candidate in the General Election is opposed on the ballot, §2.052 or by a declared write-in candidate, §146.052 and that there is no proposition to appear on the ballot.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:

SECTION 1. That the City Council finds that the above stated premises are true and correct.

SECTION 2. That the unopposed candidates for Mayor and City Council Positions 1 and 2 are hereby declared elected to the office listed, to wit;

Shawn Findley – Mayor

Charles Parette – City Council Position 1

Jeff Michalak – City Council Position 2

Terms for the above candidates are to begin upon taking their Oath of Office after the designated period for the May 6, 2023 election canvass.

PASSED, APPROVED AND ADOPTED by the City Council of the City of El Lago, Texas at a City Council meeting held on March 1, 2023.

Shawn Findley, Mayor

ATTEST:

Rachel Lewis
City Secretary