



**CITY OF EL LAGO  
PARKS BOARD MEETING  
MINUTES OF THE MAY 25, 2022  
411 TALLOWOOD DR  
EL LAGO, TEXAS 77586**

*NOTICE is hereby given of a meeting of the Parks Board of the City of El Lago, County of Harris, State of Texas, to be held at seven o'clock (7:00) PM on May 25, 2022 at the City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the numbered items below*

1. **Call to Order.** Call to order at 7:04 PM by Vice Chair Brooks
2. **Absent members.** Chair Bachner absent.
3. **Citizen Forum.** No citizen comments made.
4. **Mayor and Council Member's comments.** No comments made.
5. **Consent Agenda**
  - 5.1. *Minutes from the Parks Board meeting 30 March, 2022.* Member Tully made a motion to approve with a second by Member Brasseaux. Vote was unanimous.
6. **Reports**
  - 6.1. *Vice Chair Brooks reporting on finished projects.* Butterfly Garden completed by Girl Scouts, we need a few more landscaping blocks to complete the border. The McNair memorial flower bed was completed at the same time. The flag pole light at the Bayou view entrance has been installed by Mayor Findley.
7. **Old business**
  - 7.1. *McNair, Witty, and Armstrong Park.* Mayor Pro-Term Ann Vernon spoke to the list of items provided by Chair Bachner that need to be remedied. Tree Trimming is still outstanding and will be prioritized by the maintenance department. Council member Vernon verified the cleanliness of the bathrooms at McNair is an issue and she will be addressing this with City administration. The city is not supportive of

expanding the sprinkler system to provide water to the McNair memorial garden. Water Fountains are an outstanding issue that Ms Vernon will address with City administrators. The grass in Armstrong park is looking bad, no edging has been done for a long time and the park needs attention. The Lakeshore entrance electrical issues still need to be investigated. Ms Vernon is working with the City administration to clean up debris stored behind the maintenance shop and the fire station. The irrigation for the trees at Armstrong park is not functional. There are several trees that are dead and need to be removed. The memorial at Armstrong park needs to be cleaned up. The sign needs to be pressure washed ( Ms Vernon will work with the maintenance department to make this happen) It was recommended that the rubber edging be removed along with the ferns and the beds can be replaced with grass. The overall state of Armstrong park is not good, the gazebo needs repair and the sign for the park needs to be replaced. Ms Ann Vernon recommended the parks board develop a plan and get quotes from outside contractors, look into grants and present an improvement plan to City Hall. It was also recommended that the parks board explore having TXDOT erect a sign on NASA 1 identifying the landmark (Armstrong park)

*7.2. Review and edit maintenance items to be requested.*The maintenance list was reviewed.Mayor Pro-Term requested that this list be shared with the City Council. It was noted the list needs to be updated with items identified in section 7. She suggested the city maintenance department was not capable of performing most of the items and that the parks board should seek quotes from outside contractors to complete the work and present to city council for approval.

## **8. New business**

*8.1. Discuss and present drainage issues/project by Mr Kosar.* Bob Kosar presented the McNair drainage plan and asked for the parks board's support for the project. A motion was presented to table a decision until next meeting with a motion by Tia Brooks and 2nd by Shirley Brasseaux.

*8.2. Discuss/ Approve new Parks Rules & Regulations.* Parks rules were reviewed by the board. There was some confusion as to the purpose of the rules. Are they a change to city ordinances or are they existing rules to be posted in each park? Some of the rules are already in effect and enforceable through Federal and state law. There was a motion to table this vote until the next meeting by Member Tia Brooks with a second by member Brasseaux.

*8.3. Appoint member to write an article for the next El Lago La Ventana issue.* This item was tabled until the next meeting. Motion by Tia Brooks with a 2nd by Shirley Brasseaux

*8.4. Discuss fundraiser options for Mural at McNair Park.* The idea of building a wall around the dumpster at McNair park was discussed. The project was unanimously supported by the board and Mayor Pro-Term Ann Vernon. She

requested that the board prepare a plan and get estimates for the project so that it can be presented to the City council for approval.

**9. Future item requests**

*Security camera options for parks*

*Park Sign Design Options*

*Yard of the Month / Season*


*Report on professional service donation*

*Future project list update*

*City website Parks Board section outline and design*

Future items were reviewed and no items were added

**10. Adjournment.** Meeting adjourned at 8:50 PM.

  
(Signature) \_\_\_\_\_ Tiffany Bachner, Chair