



**CITY OF EL LAGO**  
**PARKS BOARD MEETING**  
**411 TALLOWOOD DR**  
**EL LAGO, TEXAS 77586**  
**MINUTES OF THE JUNE 29TH, 2022**

***NOTICE is hereby given of a meeting of the Parks Board of the City of El Lago, County of Harris, State of Texas, to be held at seven o'clock (7:00) PM on June 29th, 2022 at the City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the numbered items below.***

**AGENDA**

- 1. Call to Order.** Call to order at 7:02 PM by Chair Bachner
- 2. Announce Absent Members of Parks Board.** Tia Brooks is absent.
- 3. Citizen Forum** – No comments made.
- 4. Mayor, Council Member and City & Police officials' comments.** Councilman Charles Parette told the Parks Board members to remember that the committee members are representing El Lago residents and their interest and the members are very important to keep our parks safe for children. The committee is an independent advisory board to city council and should not be shy to present facts and tell council what is needed. Nobody else should tell the Parks Board what is important other than Parks Board to city council.  
Councilwoman and Mayor Pro Tem agreed with councilman Parette and suggested that the Parks Board put together a list of Must Haves and Nice to Haves for the next fiscal year 22/23 to avoid continues requests to council and move the process along.
- 5. Elect Parks Board Chair** – Chair Bachner was reelected unanimously.
- 6. Consent Agenda**
  - 6.1. Minutes from the Parks Board meeting 25 May, 2022** – Member Ryan made a motion to approve with a second by member Brasseaux. Vote was unanimous.
- 7. Reports**
  - 7.1. Chair report on recent developments.** Mayor Pro Tem was elected by the Mayor to be the liaison between City Maintenance and City Hall. The irrigation system at McNair Park broke. Mike's tree service came out to Witty Park to emergency remove a fallen tree. A budget for next Year 22/23 needs to be put together to present to council.

**7.2. Vice Chair Brooks reports on McNair dumpster/park sign wall project.** Member Brooks has issues finding contractors who want to do the job. He contact AmeriWaste to confirm the needed space for the dumpster truck to reach the dumpster. The wall 9x9x6 will function as a park sign as well as hide the dumpster. Mural designs will be presented to council once finalized. Flood Admin Bob Kozsar informed us about a drain close by which will be replaced soon.

## **8. Old business**

**8.1. McNair, Witty, and Armstrong Park.** Tree removed at Witty Park. Lots of dog poop present at Armstrong Park. Mulch will be dropped next week after tree trimming at McNair and Witty Park. John Wong from Certra Pro presented on issues and repairs needed and cost to fix issues around our city Parks. Drinking Fountain at Witty Park has to be replaced and a new water line has to be set.

**8.2. Review and edit maintenance items to be requested.** Chair Bachner presented a new outline for maintenance list. Ryan Brooks will produce a priority list based on the current one. All irrigation systems are broken at this moment. Water fountain at McNair is leaking and needs to be replaced. Electrical light pole covers need to be fixed. Appears there are issues with the irrigation at the city entrances, especially Bayview entrances.

**8.3. Discuss/ Approve new Parks Rules & Regulations.** Chief Nunn approved the rules and regulations. Changes were made to the suggested draft with the support of Mayor Pro Tem. Member Rob Wohrer made a motion to approve with a second by member Brasseaux. Vote was unanimous. Mayor Pro Tem wants a professional to do the layout and design of the sign once approved by city council.

## **9. New business**

**9.1. Discuss/Vote on Walraven Memorial Bench (Resident Natalie Ong)** A Second bench was approved by the Parks Board. It will be paired with the Lending library which will be dedicated to Mrs. Walraven, who was on the Education Board. Chair Bachner suggested to pair it with a Mayor/Council flowerbed. Member Ryan Brooks made a motion to approve and Member Brasseaux second. Vote was unanimous.

**9.2. Discuss/Vote on Gazebo repair.** Member Brasseaux has been assigned the project by Chair Bachner. Possibilities for the ramp would be concrete instead of wood. Bob Kosar suggested to use the space themed donated brick at Armstrong Park for the ramp. Brick size are 6x6. Mayor Pro Tem will bring an example to the next meeting. Member Rob Wohrer made a motion to approve with a second by member Tully. Vote was unanimous.

**9.3. Discuss/Vote on Baseball Field repairs.** The repairs needed are more clay, resetting the bases, new bases, proper mount and proper grass edging around the diamond. All repairs would cost 6,300 dollars. The Parks Board members and Mayor Pro Tem did not support the repair suggestion based on lack of funds. Also Mayor Pro Tem Vernon suggested the baseball field is hardly used by El Lago residents and is only a practice field. Therefore, it is free of charge to use

and should be removed and replaced by a soccer field. The motion failed due to lack of support.

**9.4. Discuss/Vote on Playground Equipment replacement proposal.** Chair Bachner presented all quotes which will be presented to Council. All quotes are part of BuyBoard allowing to go over 50,000 dollars per contractor without open bidding. Member Wohrer made a motion to approve with a second by member Tully. Vote was unanimous.

**9.5. Discuss/Vote on drinking fountain repairs and replacement.** Item was postponed to next meeting.

**9.6. Discuss/Vote on Drainage projects for City parks.** Bob Kosar asked for approval to present to council. The members approved an underground drainage closest to city hall and the back of the park. Rain gardens should be placed by the parking lot and along side the playground equipment. Member Rob Wohrer made a motion to approve with a second by member Tully. Vote was unanimous.

**9.7. Discuss/Vote on Pickle Ball field.** Mr. Ong and member Rob Wohrer educated the Parks Board that El Lago has a Tennis committee and it is therefore, not the Parks Board responsibility. Thus, Chair Bachner dismissed the item.

#### **10. Future item requests**

*Budget for Year 22/23 - July 27*

*Security camera options for parks*

*Park Sign Design Options*

*Yard of the Month / Season*

*Report on professional service donation*

*City website Parks Board section outline and design*

*Armstrong memorial flowerbed - Fall 2022*

*tree replacement at Witty and Armstrong Park*

*Lakeshore Drive flowerbed - Fall 2022*

*Rain Garden at McNair Park - Fall 2022*

*Hike and Bike dedication flowerbed - Fall 2022*

#### **11. Adjournment.** Chair Bachner adjourned meeting at 10:55PM.

*Ryan Brooks*

(Signature)

Ryan Brooks, Vice Chair