



CITY OF EL LAGO
PARKS BOARD MEETING
411 TALLOWOOD DR
EL LAGO, TEXAS 77586
THE AUGUST 31st, 2022- 7:00 P.M.

NOTICE is hereby given of a meeting of the Parks Board of the City of El Lago, County of Harris, State of Texas, to be held at seven o'clock (7:00) PM on August 31, 2022 at City Hall Event Room, 411 Tallowood Dr, El Lago, Texas, for the purpose of considering the numbered items below.

AGENDA

- 1. Call to Order**
- 2. Announce Absent Members of Parks Board**
- 3. Citizen Forum -** *Citizens who wish to speak to the Parks Board Members will be heard at this time. Citizens are limited to three (3) minutes for their comments to the Parks Board.*
- 4. Mayor, Council Member and City & Police officials' comments -** *Officials are limited to three (3) minutes for their comments to the Parks Board.*
- 5. Consent Agenda**
 - 5.1.** *Vote/Approve minutes from July 29, 2022*
 - 5.2.** *Vote/Approve minutes from July 13, 2022*
 - 5.3.** *Vote/Approve minutes from July 27, 2022*
- 6. Old Business**
 - 6.1.** *Work Order update for McNair, Witty and Armstrong Park*
- 7. New Business**
 - 7.1.** *Discuss/Vote on how to spend remaining balance of 1.200 dollars*

8. Adjournment

I CERTIFY THAT A COPY OF THIS NOTICE OF THE PARKS BOARD MEETING FOR THE DATE LISTED ABOVE WAS POSTED AT CITY HALL, 411 TALLOWOOD DRIVE, EL LAGO, TEXAS, AT LEAST 72 HOURS IN ADVANCE PER THE TEXAS OPEN MEETINGS ACT.

_____ Rachel Lewis, City Secretary



CITY OF EL LAGO
PARKS BOARD MEETING
411 TALLOWOOD DR
EL LAGO, TEXAS 77586
MINUTES OF THE JUNE 29TH, 2022

NOTICE is hereby given of a meeting of the Parks Board of the City of El Lago, County of Harris, State of Texas, to be held at seven o'clock (7:00) PM on June 29th, 2022 at the City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the numbered items below.

AGENDA

- 1. Call to Order.** Call to order at 7:02 PM by Chair Bachner
- 2. Announce Absent Members of Parks Board.** Tia Brooks is absent.
- 3. Citizen Forum –** No comments made.
- 4. Mayor, Council Member and City & Police officials' comments.** Councilman Charles Parette told the Parks Board members to remember that the committee members are representing El Lago residents and their interest and the members are very important to keep our parks safe for children. The committee is an independent advisory board to city council and should not be shy to present facts and tell council what is needed. Nobody else should tell the Parks Board what is important other than Parks Board to city council.
Councilwoman and Mayor Pro Tem agreed with councilman Parette and suggested that the Parks Board put together a list of Must Haves and Nice to Haves for the next fiscal year 22/23 to avoid continues requests to council and move the process along.
- 5. Elect Parks Board Chair –** Chair Bachner was reelected unanimously.
- 6. Consent Agenda**
 - 6.1. Minutes from the Parks Board meeting 25 May, 2022 –** Member Ryan made a motion to approve with a second by member Brasseaux. Vote was unanimous.
- 7. Reports**
 - 7.1. Chair report on recent developments.** Mayor Pro Tem was elected by the Mayor to be the liaison between City Maintenance and City Hall. The irrigation system at McNair Park broke. Mike's tree service came out to Witty Park to

emergency remove a fallen tree. A budget for next Year 22/23 needs to be put together to present to council.

7.2. Vice Chair Brooks reports on McNair dumpster/park sign wall project.

Member Brooks has issues finding contractors who want to do the job. He contact AmeriWaste to confirm the needed space for the dumpster truck to reach the dumpster. The wall 9x9x6 will function as a park sign as well as hide the dumpster. Mural designs will be presented to council once finalized. Flood Admin Bob Kozsar informed us about a drain close by which will be replaced soon.

8. Old business

8.1. McNair, Witty, and Armstrong Park. Tree removed at Witty Park. Lots of dog poop present at Armstrong Park. Mulch will be dropped next week after tree trimming at McNair and Witty Park. John Wong from Certra Pro presented on issues and repairs needed and cost to fix issues around our city Parks. Drinking Fountain at Witty Park has to be replaced and a new water line has to be set.

8.2. Review and edit maintenance items to be requested. Chair Bachner presented a new outline for maintenance list. Ryan Brooks will produce a priority list based on the current one. All irrigation systems are broken at this moment. Water fountain at McNair is leaking and needs to be replaced. Electrical light pole covers need to be fixed. Appears there are issues with the irrigation at the city entrances, especially Bayview entrances.

8.3. Discuss/ Approve new Parks Rules & Regulations. Chief Nunn approved the rules and regulations. Changes were made to the suggested draft with the support of Mayor Pro Tem. Member Rob Wohrer made a motion to approve with a second by member Brasseaux. Vote was unanimous. Mayor Pro Tem wants a professional to do the layout and design of the sign once approved by city council.

9. New business

9.1. Discuss/Vote on Walraven Memorial Bench (Resident Natalie Ong) A Second bench was approved by the Parks Board. It will be paired with the Lending library which will be dedicated to Mrs. Walraven, who was on the Education Board. Chair Bachner suggested to pair it with a Mayor/Council flowerbed. Member Ryan Brooks made a motion to approve and Member Brasseaux second. Vote was unanimous.

9.2. Discuss/Vote on Gazebo repair. Member Brasseaux has been assigned the project by Chair Bachner. Possibilities for the ramp would be concrete instead of wood. Bob Kozsar suggested to use the space themed donated brick at Armstrong Park for the ramp. Brick size are 6x6. Mayor Pro Tem will bring an example to the next meeting. Member Rob Wohrer made a motion to approve with a second by member Tully. Vote was unanimous.

9.3. Discuss/Vote on Baseball Field repairs. The repairs needed are more clay, resetting the bases, new bases, proper mount and proper grass edging around

the diamond. All repairs would cost 6,300 dollars. The Parks Board members and Mayor Pro Tem did not support the repair suggestion based on lack of funds. Also Mayor Pro Tem Vernon suggested the baseball field is hardly used by El Lago residents and is only a practice field. Therefore, it is free of charge to use and should be removed and replaced by a soccer field. The motion failed due to lack of support.

9.4. Discuss/Vote on Playground Equipment replacement proposal. Chair Bachner presented all quotes which will be presented to Council. All quotes are part of BuyBoard allowing to go over 50,000 dollars per contractor without open bidding. Member Wohrer made a motion to approve with a second by member Tully. Vote was unanimous.

9.5. Discuss/Vote on drinking fountain repairs and replacement. Item was postponed to next meeting.

9.6. Discuss/Vote on Drainage projects for City parks. Bob Kozsar asked for approval to present to council. The members approved an underground drainage closest to city hall and the back of the park. Rain gardens should be placed by the parking lot and along side the playground equipment. Member Rob Wohrer made a motion to approve with a second by member Tully. Vote was unanimous.

9.7. Discuss/Vote on Pickle Ball field. Mr. Ong and member Rob Wohrer educated the Parks Board that El Lago has a Tennis committee and it is therefore, not the Parks Board responsibility. Thus, Chair Bachner dismissed the item.

10. Future item requests

Budget for Year 22/23 - July 27

Security camera options for parks

Park Sign Design Options

Yard of the Month / Season

Report on professional service donation

City website Parks Board section outline and design

Armstrong memorial flowerbed - Fall 2022

tree replacement at Witty and Armstrong Park

Lakeshore Drive flowerbed - Fall 2022

Rain Garden at Mcnair Park - Fall 2022

Hike and Bike dedication flowerbed - Fall 2022

11. Adjournment. Chair Bachner adjourned meeting at 10:55PM.

(Signature)

Ryan Brooks, Vice Chair



CITY OF EL LAGO
MINUTES OF SPECIAL PARKS BOARD
MEETING ON JULY 13TH, 2022
96 LAKESHORE DRIVE
EL LAGO, TEXAS 77586

NOTICE is hereby given of a meeting of the Parks Board of the City of El Lago, County of Harris, State of Texas, to be held at six thirty o'clock (6:30) PM on July 13th, 2022 at the Municipal Court Chambers, 96 Lakeshore Drive, El Lago, Texas, for the purpose of considering the numbered items below.

AGENDA

- 9. Call to Order.** Meeting was called to order at 7:00 P.M. by chair Bachner.
- 10. Announce Absent Members of Parks Board.** All members present.
- 11. Citizen Forum –** No comments made.
- 12. New Business**
 - 5.1. Vote/Discuss Playground Equipment proposal including Merry-Go-Round option.** Members discussed possible options for Merry-Go-Round replacements for McNair Park. Speedy Spinner by McKenney was chosen. Motion to approve was made by Member Ryan Brooks with second by member Tia Brooks. Vote was unanimous. Color pallet for each item was agreed on.
- 13. Adjournment.** Meeting was adjourned by Chair Bachner at 7:45 P.M.

(Signature)

Ryan Brooks, Vice Chair



CITY OF EL LAGO
PARKS BOARD MEETING
MINUTES OF THE JULY 27TH, 2022
96 LAKESHORE DRIVE
EL LAGO, TEXAS 77586

NOTICE is hereby given of a meeting of the Parks Board of the City of El Lago, County of Harris, State of Texas, to be held at seven o'clock (7:00) PM on July 13th, 2022 at the Municipal Court Chambers, 96 Lakeshore Drive, El Lago, Texas, for the purpose of considering the numbered items below.

AGENDA

- 14. Call to Order.** Chair Bachner called meeting to order at 7.06 p.m.
- 15. Announce Absent Members of Parks Board.** Members Tia and Ryan Brooks absent.
- 16. Citizen Forum –** No comments made.
- 17. Mayor, Council Member and City & Police officials' comments.** No comments made
- 18. Old Business**
 - 5.1. Work Orders for McNair, Witty and Armstrong Park.** No new orders.
- 19. New Business**
 - 6.1. Budget for YR22/23.** Discussion of proposed budget. Baseball improvements were removed. Tree trimming was added as well as irrigation repair. Motion to pass was made by member Wohrer with a second by member Tully. Vote was unanimous.
- 20. Adjournment.** Chair Bachner adjourned meeting at 8.15 p.m.

(Signature)

Ryan Brooks, Vice Chair